FOR ADMINISTRATIVE USE ONLY

Course Number_____ Advisor Signature:_____
Approval Date: _____

WORK PLAN PROPOSAL

I. BACKGROUND:

Name:	Frank Adams	School District:	Mercer Island
	2345 Rosewood Rd NW	Grade Level:	High School
	Mercer Island, WA 98160	Subject Taught:	History
Phone:	206/555-4567		
Email:	f_adams893@yahoo.net	Faculty Advisor:	M.A. Johnson

Course Title: Developing Course Organizers and Essential Questions
No. Hours: 30
Level: WA Clock Hours **Discipline**: Education

II. COURSE DESCRIPTION:
I will develop a course organizer for each of my classes. I will also develop Essential Questions for each course. I will then plan how to incorporate these tools into my curriculum to enhance student learning. I will implement changes as the course progresses.

III. GENERAL GOALS:
In doing this work I will:

1. Develop a course organizer for each course
2. Develop Essential Questions for each course.
3. Learn to incorporate both of these in my long-term and short-term lesson planning.

IV. DETAILS OF LEARNING PLAN **(27 hours)**
Ask teachers using these tools how they incorporate them in their classes.

1. Contact my advisor at least once a month to discuss my progress.
2. Read Keith Lenz materials as provided by my school district
3. Research and read 9-11 key articles and documents discussing this subject.
4. Write 1-2 pages summarizing information, sources and how it applies to new practices.
5. Complete a course organizer for each class
6. Complete Essential Questions for each class

V. LIST OF ASSIGNMENTS & ANTICIPATED DATES OF COMPLETION

Summary of resources	11/15
Course Organizer for World History	12/05
Course Organizer for AP US Government & AP US History	12/15
Essential Questions for World History	1/25
Essential Questions for AP US Government & AP US History	2/05

VI. SUMMARY OF WORK HOURS

Work Plan Proposal	(automatic)	3 hours
Details of Learning Plan		27 hours
TOTAL:		**30 hours**

VII. DISCLAIMER
I have never received university credit or hours for the work I am submitting in this work plan.